

Minfos 3.6.2

Welcome to Minfos 3.6.2

This document provides an overview of the enhancements and support issue fixes in this Minfos release.

How to update Minfos

⚠ If you're updating from a version of Minfos *older* than version 3.5, **before you attempt to update** please read the **3.5+ Release Notes for the important manual update steps**. Prepare your store for the significant changes by following the checklist in the 3.5+ Release Notes:

http://www.minfos.com.au/images/release-notes/minfos-3_5-release-notes.pdf

⚠ If your server computer is still running **Windows Server 2003**, you cannot update to Minfos 3.6.1. Please talk to your hardware vendor about upgrading your system to meet our system requirements. For the latest system requirements, see http://www.minfos.com.au/images/Minfos_System_Requirements_February_2014.pdf

The instructions for updating Minfos are available online, in our [Self Service](#) support portal.

To view or print the update instructions, go to:

https://symbion.service-now.com/kb_view.do?sysparm_article=KB0010545

Disclaimer

Screen captures from Minfos are used in this document. While care is taken to use fictional data, some of these images might contain names, addresses, or other details of individuals and/or organisations. Any fictional or nonfictional names, addresses, drug histories, or other details about individuals or organisations are used for demonstration purposes only.

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Enhancements

This section provides details about new features in the Minfos 3.6.2 release.

Front of shop staff: New and updated keyboard shortcuts for the touch screen till

There are currently two till screens in Minfos: the newer, more up-to-date 'touch screen' till (used by most stores), and the old 'classic' till (still used by a few stores).

You don't need a touch-capable screen to use the touch screen till. And in this release, we're making it easier to switch by updating the keyboard shortcuts. The touch screen till now has all the keyboard shortcuts of the classic till, and its existing shortcuts have been aligned with those on the classic till.

Keyboard shortcuts updated for the touch screen till

Shortcut	Before	Now, in Minfos 3.6.2
F4	Till Summary	Price Check
F6	Price Check	Scripts
F8	Script Waiting*	Void
Alt + V	-	View Account
Alt + P	-	Drug Pricing
Alt + T	-	Charge GST
Alt + U	-	Till Summary**
Alt + 0	-	Exact Cash
Alt + 1	-	Cash
Alt + 2	-	Cards
Alt + 3	-	Account

* Script Waiting is still available via [F11]. ** Till Summary is not available in the 'classic' till.

i For the full list of Minfos till keyboard shortcuts in a keyboard helper strip, go to **page 6**.

To find out what Minfos till settings you're using:

1. On the Station Configuration window, click a station.
2. In the **General** group box, the **POS Till** dropdown list shows the screen settings on that station:
 - **9. Minfos Flat Screen** is the classic till.
 - **A. Touch Screen** is the touch screen till.

Pharmacists: An improved reminder message when starting a new claim

To help stores avoid the issues caused by starting a claim during trading, we've improved the message on the Start New Claim window.

Now, you're reminded to **not start the new claim during trading hours**. This is an important measure; if you have scripts open at the till or on a dispense station, starting a new claim can cause a range of issues.

Start New Claim - 001 Minfos Training Database

----- DO NOT START A NEW CLAIM DURING TRADING HOURS. It could cause issues with script claiming. -----
 * Make sure that ALL other dispense stations are LOGGED OUT before starting a new claim.
 * Check your UNCOLLECTED SCRIPTS report for details of any scripts automatically removed from your new claim.

Scripts waiting at Till	5	Estimated Value	89.83	Confirmed Value	0.00
Scripts in Claim	1	Estimated Value	44.31	Confirmed Value	0.00

Current Claim: 0005
 Next Claim No.: 0006

The Last Claim for the Year

Start New Claim YES, I want to close the current claim.
 Next Claim is Online Claim YES, I will NOT be able to switch back to a 'disk claim' until the end of this claim period
 Continue Yes, I understand that this process CANNOT be reversed

Okay Cancel

Meditec stores: Two new route of administration types are now available for patient signing sheets

You can now specify the following routes of administration on a patient's signing sheet:

- OC: Oral Crush
- PEG: Percutaneous endoscopic gastrostomy

These additional routes of administration can be selected from the **Route** drop-down list on the Profile Medication Entry and Profile Medication Editing windows.

Support issues resolved

This section provides details about support issues resolved in this release.

Till

Selling a gift voucher after cancelling an item no longer causes a major balance error

You can now sell a gift voucher in the same sale as cancelling an item. In previous Minfos releases, doing so resulted in a major balance error in the Previous Takings Report.

Dispense

DD-Book®: The total quantity of a Regulation 24 script now transmits from Minfos

If you use the DD-Book electronic drug register and you've integrated with Minfos, you no longer have to manually enter the total quantity of a Regulation 24 script. Minfos now sends the total quantity dispensed directly to your DD-Book software.

For example, if you dispense a Reg 24 script for Ritalin 30 tabs with five repeats, DD-Book will now record the total 180 tabs dispensed from the script, with no manual entry required.

Multistore

Head offices no longer duplicate files when a slave store misses the file

Previously, when a slave store failed to process a head office file, the next day the head office would send the missed file and occasionally also sent a duplicate of the missed file.

Now, Multistore head offices no longer duplicate missed files when sending slave stores files that they have missed in a Multistore process.

Server

Main cause for recent server errors when launching Minfos has been resolved

When launching Minfos, some stores reported that a server error was displayed. Now, the main cause of this recent error message has been resolved.

Minfos till keyboard shortcuts

Updated in Minfos version 3.6.2 for tills enabled for a touch screen.



F1 Help	F2 Cancel Mode	F3 Select Customer	F4 Price Check	F5 Hold	F6 Scripts	F7 Discount	F8 Void	F9 Price Fix	F10 Reprint Docket	F11 Script Waiting	Home Quick Discount 1	
Alt+V View Account	Alt+P Drug Pricing	Alt+T Charge GST	Alt+L Loyalty Customer Edit	Alt+U Till Summary	- Single line discount	+ Enter Script Selection	+ Total	Alt+0 Exact Cash	Alt+1 Cash	Alt+2 Cards	Alt+3 Account	End Quick Discount 2



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F1 Help	F2 Cancel Mode	F3 Select Customer	F4 Price Check	F5 Hold	F6 Scripts	F7 Discount	F8 Void	F9 Price Fix	F10 Reprint Docket	F11 Script Waiting	Home Quick Discount 1	
Alt+V View Account	Alt+P Drug Pricing	Alt+T Charge GST	Alt+L Loyalty Customer Edit	Alt+U Till Summary	- Single line discount	+ Enter Script Selection	+ Total	Alt+0 Exact Cash	Alt+1 Cash	Alt+2 Cards	Alt+3 Account	End Quick Discount 2

